

**REGULAR/PUBLIC MEETING**  
Of The  
**BOARD OF COMMISSIONERS**  
Of  
**DESCHUTES VALLEY WATER DISTRICT**

July 10, 2023

The regular meeting of the Board of Commissioners of Deschutes Valley Water District was called to order by Chairman Kathy Marston (KM) at 7:01 P.M. Other commissioners present were Jo Guiney (JoG), Tom Jaca (TJ) and Dana Oppenlander (DO). Steve Lelli, Mark Pettit and Bryn Hagfors from D.A. Davidson were present. Public in attendance: Fred Farner.

KM asked for public comment. Fred Farner discussed his water bill from DVWD. The statement bill date is June 30, 2023 and the due date is July 15, 2023. He didn't receive the statement until July 5, 2023 and feels the due date is inappropriate. He feels the bill date should be the 20<sup>th</sup> of the month with the due date the 20<sup>th</sup> of the following month.

Joel Gehrett (JG) gave the oath of office to the newly elected board members; Kathy Marston, Jo Guiney and Dana Oppenlander.

Steve Lelli, Mark Pettit and Bryn Hagfors from D.A. Davidson gave a financial overview of the District investments. Bryn is an investment advisor with D.A. Davidson and he would like the District to switch to a managed portfolio. With this type of portfolio, D.A. Davidson could make changes to the investments without JG's input and the cost would be about ½ percent annually. The Board would like to see a proposal from D.A. Davidson and to find out what the District pays currently.

JG mentioned that the budget to actual is looking good. This topic will be discussed more next month.

JoG moved to dispense with the reading of the minutes and accept as presented. Seconded by TJ. Motion carried.

Board elections were discussed. JoG moved to keep offices the same. Seconded by TJ. Motion carried.

JoG moved to adopt the Resolution on Investments 2023.07.10 for the fiscal year 2024. Seconded by DO. Motion carried.

The late policy was discussed. The Board asked to change the due date to the 20<sup>th</sup> of each month.

JG gave the following report to the board:

- Oil head assembly ordered 1 ½ years ago is now in stock
- Oregon Health Authority survey is August 3<sup>rd</sup>
- FERC environmental compliance inspection is next week
- JoG asked about who the Districts certified water operator is. JG stated currently it's Rick Moon. JG is looking into becoming the certified operator, which requires 4 years' experience in Oregon before he can apply
- Annual audit is in 2 weeks
- SDAO board member class is in 2 weeks.

TJ asked about Boro RV Park passing water sampling. JG stated DVWD is fine at Boro. The City of Madras had a positive sample not related to or impacting the District.

Executive session pursuant to ORS 192.660(2)(d) and ORS 192.660(2)(i) was called to order at 8:11 P.M.

The regular meeting reconvened at 8:29 P.M.

JoG moved to adopt the memorandum for JG and JM as modified effective July 1, 2023. Seconded by DO. Motion carried.

TJ moved to accept the financial statements, pay the Hydro and General Fund bills as presented and approve next month's payroll obligations. Seconded by DO. Motion carried.

Meeting adjourned at 8:37 P.M.



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Secretary, Dana Oppenlander