

REGULAR/PUBLIC MEETING
Of The
BOARD OF COMMISSIONERS
Of
DESCHUTES VALLEY WATER DISTRICT
June 12, 2023

The regular meeting of the Board of Commissioners of Deschutes Valley Water District was called to order by Chairman Kathy Marston (KM) at 7:01 P.M. Other commissioners present were Jo Guiney (JoG) and Dana Oppenlander (DO). Jean McCloskey from Madras Aquatic Center (MAC) was present.

KM asked for public comment. Jean McCloskey, board member for the MAC, asked for an additional leak adjustment. One of the pools had a leak and it wasn't until April 10, 2023 that someone from the valley could repair it. JoG moved that due to the leak being repaired prior to the new leak policy established at the board meeting on April 10, 2023, we should credit the MAC by the old policy. The total credit would be \$1382.94 minus credit already given of \$484.06, so available credit adjustment would be \$898.88. Seconded by DO. Motion carried.

JoG moved to dispense with the reading of the minutes and accept as presented. Seconded by DO. Motion carried.

Joel Gehrett (JG) discussed the rewording of the late payment policy.

- A Reminder Notice Fee will be applied to an account if the account is not paid within the Month that the account is billed and a reminder notice will be sent on the next month's bill. If an account has not been paid in two months the account will incur a Shutoff Notice Fee and a shut-off notice will be sent in the following month's bill. The customer will have five days from the date of the shut-off notice to make the payment in full to avoid interruption of service.

JoG moved to approve the rewording of the late notice policy. Seconded by DO. Motion carried.

JG gave the following report to the board:

- Saif policy renewal increased by 1.5%
- Dental insurance renewal, no change in premium
- During the high flow at Opal Springs the turbine had to be shut down due to a butterfly valve not closing, will fix at annual shutdown
- Opal Springs annual shut down is scheduled for August 7th – August 11th
- Reminded board of employee appreciation shoot
- Annual audit is July 24th – July 28th
- During high flow event in the Crooked River, the shock crete next to the spillway was washed away, may need to fix
- BORO had passing water samples last week, took samples again today.

Executive session pursuant to ORS 192.660(2)(d) and ORS 192.660(2)(i) was called to order at 7:46 P.M.

The regular meeting reconvened at 9:12 P.M.

DO moved to accept the financial statements, pay the Hydro and General Fund bills as presented and approve next month's payroll obligations. Seconded by JoG. Motion carried.

Meeting adjourned at 9:15 P.M.

Secretary, Dana Oppenlander